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## **VIVO FENCING CLUB 2012-2013 POLICY**

### **SEASON SCHEDULE**

Regular classes will begin on September 4, 2012 and end on June 15, 2013. Classes will not be held on the following dates:  
WINTER HOLIDAY: December 21 – January 7<sup>B</sup>  
SPRING BREAK: To be announced  
MAJOR HOLIDAYS: Labor Day, Thanksgiving, Memorial Day

Fencers in the cadet and advanced programs are to sign up for a 10-month program (September – June). Automatic monthly credit card payments can be made to help manage this process. This way we can create and manage the best possible program for your fencer and the group. Parents should inform Vivo as soon as possible (or in advance) if anything may keep a fencer from completing the program. This conversation should take place via telephone or in person (preferred). Telephone messages alone are not sufficient. Refunds are not available for no shows.

### **PROPER ATTIRE**

All students are expected to wear proper clothing and footwear for classes, lessons and bouts. New students should wear long, loose-fitting workout pants, socks and sneakers. Beginner students may use club equipment for classes and lessons. For safety reasons, nobody will be permitted to fence in shorts or open-toed shoes. Intermediate and advanced students should bring their own equipment (e.g. mask, glove, weapons, uniform).

### **CODE OF CONDUCT**

All Vivo Fencing Club members and students are expected to conduct themselves with professionalism and courtesy at all times, and to show respect for coaches and opponents during classes, lessons, and tournaments. Anyone who is found to be in violation of this code of conduct may be asked to leave the Club at the sole discretion of the coaches.

### **MAKE-UP CLASSES**

Students who miss a class may make up that class by attending another session. Cash refunds will not be provided for missed classes, and students may not discount the cost of missed classes from future class fees.

### **LESSONS**

Lessons must be scheduled in advance by signing up in writing at the Club, and can be scheduled up to two months in advance. Lessons will only be given during the times designated on the schedule. In the event of a conflict, priority will be given to advanced students. If you need to cancel a lesson, you must notify the coach at least 24 hours in advance or you will be charged. Please be on time for lessons.

### **TRAINING PLANS**

Advanced students are expected to complete a Training Plan at the beginning of the competitive season. This will enable the students and the coach to plan effectively for classes, lessons, and competition.

### **TOURNAMENT COACHING**

Vivo Fencing Club members are eligible for coaching assistance at selected local tournaments (within 50 miles of the Club) throughout the year, subject to Coach's availability. For regional and national tournaments (e.g. Junior Olympics, NACs, Super-Youth Circuits, etc.) a \$50 per day fee will be charged for coaching. In addition, all club members participating in that tournament will be charged a pro-rated fee for coaches travel, meals and accommodations. All coaching fees must be paid in advance of tournament travel.

### **ARMORY**

Students are not permitted to use the club armory without the coach's permission. Assistance with repairing and ordering fencing equipment may be provided upon request.